

**TERMS OF REFERENCE OF THE MUNICIPAL MONITOR APPOINTED UNDER
SECTION 223CA OF THE LOCAL GOVERNMENT ACT 1989
TO MONITOR GOVERNANCE FUNCTIONING, PROCESSES AND PRACTICES
AT CASEY CITY COUNCIL**

Without limiting the municipal monitor's functions under section 223CB of the *Local Government Act 1989* (Act), the municipal monitor is:

1. To monitor the Casey City Council's (Council) governance functioning, processes and practices in light of Operation Sandon being conducted by the by the Independent Broad-Based Anti-Corruption Commission (IBAC).
2. To monitor any other issues identified by the municipal monitor which could impact on the integrity of Council decision-making and the Council's ability to provide good governance.
3. To advise on and provide assistance and support to the Council in relation to the Council's governance processes and practices, with specific regard to the matters raised in clauses 1 and 2.
4. To advise and report to the Minister for Local Government by 31 January 2020 on:
 - a. If Councillors, individually or as a group, are behaving in a manner that does not accord with the role of Councillor;
 - b. Any impact on the integrity and/or functioning of council decision-making and the orderly governance of the City of Casey arising from any issues identified with regard to the matters raised in clauses 1 and 2;
 - c. The capacity of the Council to address any issues identified with regard to the matters raised in clauses 1 and 2, including the effectiveness of any steps taken by the Council to address the issues identified; and
 - d. Any recommendations for the exercise of the Minister's powers under the Act.