

**TERMS OF REFERENCE OF THE MUNICIPAL MONITOR APPOINTED UNDER  
SECTION 223CA OF THE LOCAL GOVERNMENT ACT 1989  
TO MONITOR ACTIONS AND PROCESSES AT FRANKSTON CITY COUNCIL**

Without limiting the municipal monitor's functions under section 223CB of the *Local Government Act 1989* (Act), the municipal monitor is:

1. To monitor the Frankston City Council's (Council) actions and processes in relation to the recruitment and appointment of a permanent chief executive officer to fill the position caused by the recent resignation of the council's chief executive officer, Mr Dennis Hovenden.
2. To advise on, and provide assistance and support, to the Council in relation to the Council's actions and processes, with regard to the matter raised in clause 1; and
3. To report to the Minister for Local Government on –
  - a. The adequacy and effectiveness of those actions and practices, with reference to the matter raised in clause 1; and
  - b. Any recommendations for the exercise of the Minister's powers under the Act.